

## Mid Devon District Council

### Homes Policy Development Group

Tuesday, 17 March 2020 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 26 May 2020 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr R J Dolley (Chairman)  
Cllr J Cairney  
Cllr D R Coren  
Cllr L J Cruwys  
Cllr Mrs C P Daw  
Cllr C J Eginton  
Cllr F W Letch  
Cllr S J Penny

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Election of Vice Chairman**  
To elect a Vice Chairman of the Homes Policy Development Group for the remainder of the municipal year.
- 2      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 3      **Declaration of Interests under the Code of Conduct**  
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

- 5     **Minutes** *(Pages 5 - 10)*  
Members to consider whether to approve the minutes as a correct record of the meeting held on 21 January 2020.
- 6     **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.
- 7     **Performance and Risk** *(Pages 11 - 18)*  
To receive a report from the Director of Operations providing Members with an update on performance against the Corporate Plan local service targets for 2019/20 as well as providing an update on the key business risks.
- 8     **Financial Monitoring** *(Pages 19 - 40)*  
To receive a report of the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
- 9     **Car Parking Management Policy** *(Pages 41 - 52)*  
To receive a report from the Group Manager for Housing detailing a review of the Car Park Management Policy.
- 10    **Garage Management Policy** *(Pages 53 - 64)*  
To receive a report from the Group Manager for Housing Services detailing a review of the Garage Management Policy.
- 11    **Chairman's Annual Report for 2019/20** *(Pages 65 - 66)*  
To receive the annual report from the Chairman of the Policy Development Group for 2019/20.
- 12    **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Election of Chairman
  - Election of Vice Chairman
  - Performance and Risk Outturn for 2019/20
  - Capital and Revenue Outturn for 2019/20
  - HRA Outturn for 2019/20
  - ASB Policy and Procedures
  - Leasehold Management Policy
  - Allocations Policy and Procedures
  - Housing Revenue Account Asset Management Strategy
  - Start time of meetings for the remainder of the municipal year

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 9 March 2020

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access to the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310  
E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)